

DuPage Unitarian Universalist Church
Board of Trustees Meeting Minutes
October 19, 2021, 6:30 pm via Zoom
(Approval at the November 16, 2021 meeting)

Call to order: Jenny Hobbs

Roll Call: Board members: President: Jenny Hobbs, Ann Arellano, Kelley Trombly-Freytag, Lyndi Sprietsma, Linda Zetterberg, Pat Lichtman, Diane Gelder and Katie Hay. Ex-Officio member: Connie Grant, Minister. Guest: Steve Cooper, DRE. Absent: Karen Peck.

Board Covenant: We, the elected and ex-officio board members, act as a fully integrated part of our congregation. Guided by our seven UU principles, we encourage unity, honesty, transparency, and communication during this period of intentional change. We model curiosity, patience, and active listening. We are prompt, prepared, focused, respectful, and welcoming to all at meetings. We offer and accept constructive feedback, honor all voices, practice discretion and speak with one voice, unified in our work with the congregation.

Timekeeper: Ann

Process Observer: Lyndi

Welcome to Guests: Jenny

Opening Words and Chalice Lighting: Ann

Gratitude:

- Pat thanked Rev Connie for taking the time to come to the Fall Retreat. Pat thanked Steve for preparing slides and answering questions, and thanked Karen and Ann for putting together the leadership retreat.
- Jenny repeated the thank you to Ann and Karen regarding the Leadership Retreat.
- Diane thanked those doing RE in all the ways it must be done at this time.
- Linda thanked Vera Pelin for her music each week.

Check-in: Led by Jenny.

Changes to the Agenda: None

Consent Agenda:

- Minister and Committee Reports
- Minutes of the September 21, 2021 Meeting
- Nominating Committee Appointment
 - Chris Wallbruch has resigned from the Nominating Committee, and the Nominating Committee is putting forth Illija Hardage to serve on the Committee for the remainder of the year.
 - **Motion #1:** The Board of Trustees moves to appoint Illija Hardage to serve on the Nominating Committee for the remainder of the 2020-2021 church year.
- The Consent Agenda was unanimously approved.

Items Removed from Consent Agenda: No items were removed.

Minister's Report: Rev. Connie

- Current membership number is 242. Lyndi asked that this be included in future minister's reports. Connie agreed.
- At Kelley's request, Connie explained the relationship between Teams, Councils and Summits.
- The COVID Task Force continues to meet regarding return to in-person services. The infection-rate numbers aren't where they need to be. They are still trending upward, so in-person services are still a way off.

Financial Reports: Lyndi and Linda

- Church Financial Health Update
 - Balance Sheet: Corrections to the mortgage double payment are reflected in this month's report.
 - Treasurer's Report (Non-Operating): All good.
 - Treasurer's Report (operating): Pledge payments are up after issuance of quarterly statements. Free will offerings are still high.
 - Bottom Line: Period Activity for Total Income minus Total Expense is \$31,479.

New Business:

- **Motion #2:** Jenny moves that the DuPage UU Church Board of Trustees, beginning in the coming church year, 2022-2023, reduce the number of trustees from 9 to 7.
 - Ann seconded the motion.
 - Motion passed unanimously.
- **Motion #3:** Jenny moves that the DuPage UU Church Board of Trustees, beginning in the coming church year 2022-2023, reduce the terms of elected volunteer positions to 2 years, from 3 years, with a two-term limit. There must be a one-year gap before returning to serve on the same entity (board or committee). The schedule of which members roll off and when new members start will be determined jointly by the committee in question and the Nominating Committee.
 - Pat seconded the motion.
 - Discussion to determine if two-terms applies to a single position on the board or as a board member in any position. How does this apply to additional elected positions such as nominating committee? This resulted in an amendment to the motion.
 - Motion passed unanimously.
- Filling committee positions in the future
 - Connie has suggested that the board appoint new members to Personnel, Finance and Governance Committees or ask Nominating Committee to fill those positions.
 - Governance to work with each committee to define the number of appointed/elected positions for each committee via a committee charter. Governance to report on progress.
 - Charters will be brought to the board for approval.

Old Business:

- Proposed committee reporting schedule
 - Finance and Governance to report monthly. Personnel to report quarterly.
 - Governance reporting frequency may change after congregational vote.
- Question has arisen if Stewardship Team should remain a team or be made a committee. Governance committee will investigate this question.
- Endowment will exist outside the organizational structure of the church with its own bylaws. Governance will work with Endowment to bring their documents up to date.

Comments, Announcements, Other Business:

- Reports from the Timekeeper and Process Observer
- Other Comments and Announcements
 - Meet via Zoom on November 16th.
- Kelley moved to adjourn the meeting.
- Ann seconded the motion.
- The board voted unanimously to adjourn at 8:06.p.m.

Respectfully submitted by Katie Hay
Clerk, DuPage UU Church Board of Trustees