



Committees, Groups, Activities, Programs

Contact information may be found on our website, in the latest Congregational Directory, or by calling the church office at 630-505-9408.

Minister:

The Rev. Tom Capo
minister@dupageuuchurch.org

Intern Minister:

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Director of Youth Religious Education:

Steve Cooper
DRE@dupageuuchurch.org

Congregational Life Coordinator:

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Office Manager:

Sheri Regalado
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Music Director & Pianist:

Bonnie Brewster
bonnie@dupageuuchurch.org

Adult Choir Director:

Vickie Hellyer
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Community Minister:

The Rev. Myriam Renaud
Myriam@dupageuuchurch.org

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- Childcare Coordinator
- FIRE Middle School Youth Group
- SPARK Elementary Youth Group
- Wider Circle: group for Parents & Caregivers of Special Needs Children
- Youth Religious Education Committee

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- Forums *
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- Music Committee
- Spirit of Life After 60/Conscious Aging
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- Congregational Life Committee
- Men's Growth Group
- UU Women's Association
- Visitor Relations Committee

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- Annual Budget Drive Committee
- Auction
- Building Maintenance
- Canvass: see Annual Budget Drive
- Committee on Ministries
- Denominational Affairs Committee
- Endowment Committee
- Grounds Maintenance
- Marketing Committee/PR/Website
- Media Services (A/V)
- Nominating/Leadership Development Committee

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 ~ see *Making the Church Work*
 ^ see *Parents/Youth/Children*

} for committee information

1828 Old Naperville Road - Naperville, IL 60563

630-505-9408

www.DuPageUUchurch.org

Parents . Youth . Children

• **Childcare Coordinator** (Administration) Arranges for childcare so parents can attend all-church events.

• **FIRE & SPARK** (Spirituality) Middle school (FIRE) and Elementary (SPARK: 3rd-5th grade) youth groups that meets once a month both at the same time (usually at church) for fun and community-building. Activities have included movie night, game night, talent night, and a summer beach party. Adults are needed to chaperone and coordinate some of the activities.

• **Wider Circle** Support Group for Parents-Caregivers of Special Needs Children. Meets at 7:30 p.m. on the first Friday of each month. This group offers a safe place to come together and share experiences and provide support to one another. Lemonade, confidentiality, understanding and the occasional cookie will be provided.

• **Youth Religious Education (RE.) Committee** (Spirituality) Works with the Director of Religious Education (DRE) to establish curriculum. Plans and implements special programs such as Chalice Lighters and Our Whole Lives (OWL) Sexuality Education. Recruits teachers for Youth RE and advisors/mentors for High School Youth Group, Transition, Affirmation and Graduation (TAG), and Coming of Age (COA) programs. Supports/coordinates youth attendance at local Cons; periodically hosts a Mini-Con at church, requiring overnight and daytime help from adult members. Plans/implements: RE Sunday Service, Family Game Night, and Winter Holiday Pageant.

Sunday Activities

• **Adult Enrichment Classes** Usually held on Sunday afternoons. For specific classes being offered during the year, see our website or newsletter.

• **Fellowship Events** A variety of social events are held during the year, usually on Sundays, such as Birthday Bash, Pancake Breakfast, and Harvest Potluck.

• **Flowers/Flower Coordinator** *subcommittee of Sunday Services* Solicits donations of flowers for Sunday service and coordinates the schedule of flower donations.

• **Forums** Presentation/discussion groups on a wide variety of social/political relevance. Held most during church year on Sundays at 9:30AM.

Board and Committee Organization

<u>BOARD OF TRUSTEES</u>	<u>HIRED STAFF and CONTRACTORS</u>	<u>REPORT DIRECTLY TO THE BOARD</u>
<ul style="list-style-type: none"> • President • VP Administration • Treasurer • Controller • Clerk • Trustee At Large • Trustee At Large • Trustee At Large • Trustee At Large 	<ul style="list-style-type: none"> • Minister • DRE (Director of Youth Religious Education) • Congregational Life Coordinator • Office Manager • Music Director • Choir Director • Bookkeeper • Nursery Care 	<ul style="list-style-type: none"> • Personnel Committee • COM (Committee on Ministries) • Nominating/Leadership Development

• Endowment reports directly to congregation

• Pastoral Ministry Associates reports to/works with Minister

• **Greeters** *subcommittee of Visitor Relations* Welcomes visitors to our church. Staffs the Welcome Table before and after service. Assists parents and guardians in locating their children's classrooms. Collects visitor information. Two or more greeters are needed for each service time, including the single service during summer months.

• **Library/Bookstore** Open on Sundays after each service. Volunteers are needed to staff the library and bookstore after each service.

• **Media Services** Volunteers are needed to manage the audio and visual needs during Sunday services. Training is provided. *(Also see Making the Church Work)*

• **Money Counters** Counts, records, and secures the Sunday collection.

• **Music** Adults, youth, and children: there are many opportunities to share your musical gifts with the congregation, as a song leader, choir member, soloist, or part of an ensemble. To become involved in our music program, speak to either Bonnie Brewster, Music Director, or Vickie Hellyer, Choir Director.

• **Science Sunday Forums** 9:30 AM Usually held the 1st and 3rd Sundays of each month, September through June. We cover and discuss a variety of scientific topics, by a mix of presenters, to explore the “wonderful magical machinations of reality.”

• **Stewards** *subcommittee of Sunday Services* Help create and sustain an environment for worship on Sunday mornings. Stewards are stationed at the Sanctuary doors to welcome congregants, distribute Orders of Service, and assist latecomers in finding seats. During the service, stewards collect the offering.

• **Sunday Worship Services** Sept-May: 9:30AM and 11:15AM. Summer months: 10:00AM. Some services follow a similar format, while others are uniquely their own. Frequently, a common theme is wound through several services by our minister, Rev. Capo. We also enjoy high-quality lay-led services and special guest speakers.

• **Youth Religious Education Classes** Held most Sundays for those in pre-school through high school. Teachers are needed to conduct the lesson plan. For more information, speak with Steve Cooper, Director of Religious Education, or ask for a copy of the Youth RE brochure.

Spirituality • Personal Enrichment • Education

• **Adult Retreat Weekend** Usually held at the end of October, most often at Pilgrim Park Conference Center in Princeton, IL. Participants will read a book prior to the weekend; discussions, group activities, and self-reflection exercises will be based on themes from the selected book. Guided meditations, drumming, walks in the woods, Sunday morning worship, and social time are typical of our retreat weekend.

• **DUUC Earth Centered Kindred (DUUCKIES)** (Spirituality) Explores earth-centered spirituality with monthly full moon rituals and with other rituals during the year.

• **Forums** (Spirituality) Sunday morning forums are presentation/discussion groups on a wide variety of social/political relevance. Help is needed in securing speakers and presenters, and publicizing forums to both church members and the greater community.

• **Library/Bookstore Committee** (Spirituality) Coordinates volunteers to service the library and bookstore on Sunday morning and other times. Reviews/determines the books that should be made available. Manages the annual book sale. Help is needed to staff the library and bookstore after Sunday services.

• **Mindfulness Meditation Group** Meets at the church every Monday evening 7:00 to 8:45PM. We follow the Thich Nacht Hahn Buddhist Sangha Tradition and welcome both new and experienced meditators. Contact **Elaine Piedra** or **Mary Kullman**.

• **Music Committee** (Spirituality) The Music Committee works with the Music Director, Choir Director, Minister, and Sunday Services Committee to plan and provide music for services and other events. Includes Adult Choir, Children's Chorus, LAF Choir (youth choir), Youth Instrumental Ensemble, Chimes Ensemble.

• **Spirit of Life After 60/Conscious Aging** Usually meets 3rd Thursday of each month, 7:30PM at the church. Participants meet for discussion using recommended readings from articles and books about the spiritual issues of aging. All ages are welcome.

• **Spiritual Direction Groups** Small group ministries that meet to work together deepen their spiritual journey.

walls, heating, air-conditioning, etc. Volunteers with handyman skills are needed for the monthly work sessions for building upkeep. Also organizes church cleanups and window cleaning twice each year.

• **Committee on Ministries** *elected members* Works with the minister, committees, and the congregation. Purpose is to monitor, assess, support, affirm, and advance programs that encourage and strengthen the shared ministry of the church. Serves as a confidential advisory group to minister.

• **Denominational Affairs Committee** (Outreach) Acts as liaison between church members and various organizations within the denomination. Publicizes regional and national UU events. Prepares delegates for GA (General Assembly); assists delegates in sharing knowledge and study issues from GA

• **Endowment Committee** *elected members* Manages the church's endowment fund and maintains an ongoing awareness of the fund within the Congregation. Encourages, on appropriate occasions, additional donations of accumulated, inherited, and appreciated resources.

• **Grounds Maintenance** (Administration) Creates and maintains the church gardens and plantings. Volunteers are needed for watering, weeding, and planting.

• **Marketing Committee** (Outreach) Develops guidelines for marketing materials and the use of the church logo. Handles PR. Manages social media outlet and the design and technical aspects of the church's website.

• **Media Services** (Administration) Records services; provides assisted-listening system for hearing-challenged; monitors and adjusts sound levels during services and other events; handles the projection of images for children's story time and other presentations during services; broadcasts to other rooms during overflow services/events; assists with presentations by other committees and groups.

• **Nominating/Leadership Development Committee** *meetings are usually closed; committee members are elected.* Identifies slate of nominees and handles administrative issues of election. Responsible for leadership development.

recognition of volunteers; manages the church photo directory.
Subcommittees: Hospitality, TLC.

• **Men's Growth Group** Meets 2nd and 4th Thursday of each month from 7:30 to 9:30PM. Open to all interested men willing to make a serious commitment to regular attendance and agree to a covenant for the group that includes strict confidentiality. We see ourselves as part of the mission of the church to build the church community and enhance deep and meaningful friendships that encourage our personal growth. Contact Robert Skrocki.

• **UU Women's Association** Meets regularly for discussion of current events and articles in UU World. Holds cookie sales on the 1st Sunday of each month after services; provides fundraising support to selected organizations. Contact Mary Hamill.

• **Visitor Relations Committee** (Community) Coordinates Sunday greeters to welcome visitors to our church. Coordinates other activities that welcome visitors into our church. Assists in facilitating Pathway To Membership classes. *Subcommittees: Greeters*

Making the Church Work

• **Annual Budget Drive Committee** (Administration) Responsible for planning the approach and message used to obtain annual pledges from members. Some years we host cottage meetings in members' homes, other years we might hold a church wide event. Some years, we organize volunteers, "visiting stewards," to meet individually with members. Educates the congregation about responsible pledging and the UUA Fair Share Giving Guidelines. This team works closely with the treasurer and key staff members.

• **Auction** Annual Goods and Services Auction (Administration) Major fundraising event for the year. Help is needed prior to and during the auction to: solicit donations from members and local retailers, publicize the event, sell tickets, decorate, arrange catering, food service and dessert table, set up/clean up, handle data entry and cash collection, tend bar, manage the youth auction. *(Many social events are offered for sale at the auction; these social events then take place throughout the year, often in members' homes.)*

• **Building Maintenance** (Administration) Responsible for repair and maintenance of the church: lighting, plumbing, floors,

Sunday Services Committee Collaborates with the minister and the congregation to create worship experiences so those who attend services can explore and develop their inner lives. Provides programming for all Sundays when minister is not in attendance. Manages the service logistics; arranges for speakers, stewards, and flowers; coordinates summer services.

Tai Chi Class Tuesdays at 7:00 PM at the church. Dan Bailey leads this weekly class, using the Yang Style short form. The short form is a series of movements done slowly, with attention, for the purposes of health, relaxation, exercise, and meditation. Wear comfortable clothes that you can move in. We welcome newcomers, but FIRST TIMERS please contact Dan prior to attending.

Helping Others . Improving Our World

• **Bridge Communities** (Outreach) A non-profit organization that provides transitional housing and a stable, supportive environment for homeless families who are working on improving or developing the skills necessary to live independently. Bridge Communities partners with community organizations and local churches, such as ours, which provide volunteer mentors and essential financial support. The committee is open for new members to help with ongoing work. Three mentors are usually recruited every 2 years.

• **Companionship Team** Companions are lay members of the church who have attended training on listening skills and helping members tell their stories. They provide companionship in public settings such as the church, coffee shops, and other comfortable settings, especially to congregants who may feel isolated and may need outreach to help them connect. Coordinators: Robert Skrocki.

• **Green Sanctuary Committee** (Outreach) A Green Sanctuary is a congregation that lives out its commitment to the Earth by creating a sustainable lifestyle for its members as individuals and as a faith community. Sustainable living is about choosing to live in a way that nurtures life, builds relationships, and rejects material consumption as the sole determinant of happiness

• **PADS (Public Action to Deliver Shelter)** (Outreach) Once a month, volunteers from our church staff an overnight housing facility at a local church where we provide food (dinner, breakfast, and a bag lunch), sleeping space, and support activities

for our guests. Volunteers are needed each month to provide food or to work approximately 2 hour shifts, beginning at 5:30PM and ending 7:30AM. **Oct-May:** 4th Wed eve/Thurs morning in Naperville. **June-Aug.** 4th Tues eve/Wed morning in Winfield.

• **Pastoral Ministry Associates (PMA)** *Closed meetings* Trained laypersons who partner with the minister to provide members and their families with companionship and support in times of crisis or life changes that challenge their ability to cope. PMA works with serious and/or confidential problems such as severe illness, ongoing care of a loved one, death of a loved one, or job loss. *(The support provided by PMA is different than that provided by TLC.)*

• **Public Ministry Committee (PMC)** (Outreach) *elected members*

Public ministry concerns itself with expressing our church's position on matters of public concern. This committee provides education and support for social justice issues and helps advance social witness in the name of the church, demonstrating our shared values in the larger community. Among other activities, Public Ministry accepts and decides upon proposals for (a) Sunday special collections and (b) Statements of Conscience.

• **TLC (Tender Loving Care)** (Community) *subcommittee of Member Relations* Coordinates volunteers to provide rides or meals to our members when a need has been identified. Two types of volunteers are needed: (1) for the coordinating team that receives & sends requests, (2) to provide the meals and rides. Requests are sent to everyone on the volunteer list; those who are able to assist will respond.

Building Connections • Discussion Groups • Affinity Groups

• **30s/40s Group** Meets periodically for social interaction, church involvement and social action activities. Being within the age range is not a requirement to join us for fun and involvement.

• **Book Group, 3rd Sunday** 12:45 pm at the church. Join us for a discussion of our monthly selection. If your interest is limited to a particular book, please drop in for that discussion. Contact Joan Spindler.

• **Chalice Circles and Covenant Groups** Small Group Ministry (Community) Groups of 6 to 8 individuals who meet

regularly for discussion and sharing. Meetings typically occur in participants' homes. The purpose is to build community and to deepen friendships among DUUC members. Contact the Congregational Life Coordinator.

• **Elders Circle** Meets 4th Wednesday of each month, 10AM to noon at the church. Provides a forum for issues related to growing older with meaning. We also discuss a section of a book chosen by the group.

• **Fellowship Committee** (Community) Plans large all-inclusive social events. Coordinates activities necessary for these events: set-up, clean-up, food purchases and preparation, on-site cooking, decorating, publicity, ticket sales. Some past events: Circle Suppers, Ingathering Breakfast, Halloween Party, Birthday Bash, Big Sibs, Pancake Breakfast, St. Patrick's Day Dinner.

• **Genealogy Research Group** Meets 2nd Saturday each month, 10AM to noon at the church. For interested members or friends who are actively engaged in research of their own family ancestries. We share methods, resources, successes, failures, and results with one another. *FIRST-TIMERS should call to confirm the meeting date in case of scheduling changes.* Contact Gene Atkin.

• **Hospitality** (Community) *subcommittee of Congregational Life* Coordinates volunteers to prepare coffee on Sunday mornings and refreshments for memorial services.

• **Humanist Discussion Group** Meets 2nd Wednesday of each month 7:30-9:00PM at the church. Sponsored by Humanists of West Suburban Chicagoland, a chapter of the American Humanist Association. Guests are welcome. Check newsletter or online calendar for topics and speaker. Contact Jack Sechrest.

• **Jewish Heritage Group** We celebrate the meaning of Jewish heritage in a Unitarian Universalist context. The group meets twice a year: once to celebrate Passover and once to celebrate Hanukah. Both celebrations are open to anyone at our church who would like to be part of both planning the dinners and bringing some Jewish or not-so-Jewish food or spirits. Contact **Bev Becker**.

• **Congregational Life** (Community) Welcomes new members; assists all members in connecting with the church community; coordinates member recognition ceremonies and celebrations; organizes potlucks for new members; responsible for annual